

The future of any organisation depends on the capabilities of its leadership. It is the leader who charts the course and engages resources in the right direction. Whether your current management is planning for future growth, or you're filling the pipeline of future leaders within your organisation, it's important that the key individuals share the same focus, drive and direction. This 3½ day programme from FranklinCovey develops leaders who foster trust and collaboration - and are focused and sustainable superior performance.

What you will learn

THE HABITS	OUTCOMES
HABIT 1 Be Proactive®	<ul style="list-style-type: none"> Take initiative Respond proactively Take responsibility and have accountability Have a positive influence on results
HABIT 2 Begin with the End in Mind®	<ul style="list-style-type: none"> Envision outcomes before you act Create and live by a Personal Mission Statement Improved outcomes
HABIT 3 Put First Things First®	<ul style="list-style-type: none"> Focus on important activities Apply effective planning and prioritization skills Balance key priorities Eliminate low priorities and time wasters
HABIT 4 Think Win-Win®	<ul style="list-style-type: none"> Build high-trust relationships Be effective team members Apply successful negotiation skills Apply effective collaboration skills Build productive business relationships
HABIT 5 Seek First to Understand, then to be Understood®	<ul style="list-style-type: none"> Overcome communication pitfalls Apply effective listening skills Communicate viewpoints effectively Reach mutual understanding
HABIT 6 Synergize®	<ul style="list-style-type: none"> Value differences and leverage diversity Apply effective problem solving skills Apply collaborative decision making Build on divergent strengths Leverage creative collaboration
HABIT 7 Sharpen the Saw®	<ul style="list-style-type: none"> Achieve life balance Apply continuous improvement Seek continuous learning

Participant will:

- Improve results at the personal and professional level
- Develop more meaningful relationships, increasing the ability to work both with and through others
- Increase effectiveness and productivity by focusing on the things most important to the organisation
- Achieve a healthy work / life balance

The Signature Programme is taught as a three-day, facilitator-led workshop in a public or onsite setting. Certification is available for clients wanting to teach this programme to their organisation. The 7 Habits of Highly Effective People Signature Programme follows a reinforced learning process with significant focus on implementing the principles after the workshop.

What you receive

- A rich, comprehensive guidebook
- A "7 Habits Contract" with resources to help participants internalize and implement the principles and habits
- A DVD with clips of key videos from the programme
- An audio CD with excerpts from the 7 Habits
- A copy of the best-selling book, The 7 Habits of Highly Effective People®

Who should attend

Any individual in any organisation who has demonstrated a keenness to develop their overall ability to execute effectively.